

CONTRACT AGREEMENT

THIS AGREEMENT, made this 10 day of February 2025 between *AGRICULTURAL TRAINING INSTITUTE* with office address at Elliptical Road, Diliman, Quezon City, represented by its Head of Office, *ENGR. REMELYN R. RECOTER, MNSA, CESO III*, (hereinafter called the "Entity") and *ASIAN SOCIAL PROJECT SERVICES, INC. (ASPSI)* with office address at 3rd Floor, MG Building, 10001, Mt. Halcon St., Los Baños Subd, Los Baños, Laguna represented by its President, *JUVY C. ROCAMORA* (hereinafter called the "Consultant").

WHEREAS, the Entity is in need of a Consultant who will execute the study entitled, *Consulting Services for the Evaluation of the Agricultural Training Institute's Farmer-Scientist Training Program Implementation* (hereinafter called "the Works"), and the Entity has accepted the bid of *TWO MILLION NINE HUNDRED NINETY-NINE THOUSAND NINE HUNDRED FORTY-THREE AND 62/100 PESOS ONLY (Php 2,999,943.62)* inclusive of tax, by the Consultant for the execution and completion of the Works and remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as part of this Agreement, to wit:
 - General and Special Conditions of Contract;
 - Terms of Reference;
 - Request for Expression of Interest;
 - Instructions to Bidders;
 - Bid Data Sheet;
 - Addenda and/or Supplemental/Bid Bulletins, if any;
 - Bid forms, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents/statements submitted (*e.g.*, bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - Eligibility requirements, documents and/or statements;
 - Performance Security;
 - Notice of Award of Contract and the Bidder's conforme thereto; and
 - Other contract documents that may be required by existing laws and/or the Entity.

3. The official team composition of the Consultant and their roles are:

Name	Role
Dr. Julieta A. delos Reyes	Project Leader cum Agriculture and Fisheries Extension System Expert
Dr. Consorcia E. Reaño	Statistician cum Quantitative Evaluation Specialist
Mr. Emmanuel C. Flores	Technical Writer cum Qualitative Evaluation Specialist
To be identified	Data Programmer cum Data Manager
To be identified	Research Associates

To be identified	Admin and Finance Staff
To be identified	Field Supervisors
To be identified	Survey Enumerators

4. The Consultant shall come up with and deliver the following, to wit:
- Study design proposal, detailed framework/methodology, work plans and tools/instruments for the study;
 - Survey clearance from the Philippine Statistics Authority (PSA);
 - Pre-testing of the questionnaires;
 - Progress report on the data collection, processing and analysis;
 - Periodic meeting with the implementing agency;
 - Analysis and presentation of results to the implementing agency as needed or upon request; and
 - Submission of final report in one (1) electronic copy and ten (10) printed copies including database of survey results and scanned tools/instruments.
5. The Consultant shall conduct the study within the ten (10) month period from the issuance of the Notice to Proceed. The funds for the conduct of the study shall be released in four (4) tranches based on the following:

Activities	Requirements for Payment	Timeline	% Tranche
Signing of Contract	• Perfected Contract	Month 1	15%
Presentation of study design, tools/instruments to be used for the study and guidelines pre-testing, finalization and submission	• Inception Meeting • Inception report including study framework/ methodology • Plan of work • Pre-testing Tools/instruments	Month 2-4	25%
Review of related literature, data collection, cleaning, processing and analysis	• Progress Reports • Presentation and submission of the Initial Output to the ATI Technical Review Committee	Month 5-8	30%
Submission of final report, and presentation of results	• Final report: electronic copy and 5 printed copies • Presentation material of the results and recommendations • All materials used and outputs of the study	Month 9	30%
TOTAL			100%

AGRICULTURAL TRAINING INSTITUTE

AFI-COOP, INC. - CDO

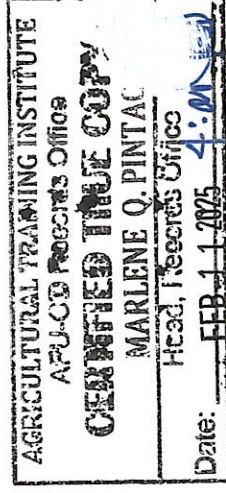
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MARLENE O. PINTAC

Head, Records Office

Date: FEB 11 2025 4:06 PM

6. In consideration of the payments to be made by the Entity to the Consultant as hereinafter mentioned, the Consultant hereby covenants with the Entity to execute and complete the Consulting Services and remedy any defects therein in conformity with the provisions of this Contract in all respects.
7. The Entity hereby covenants to pay the Consultant in consideration of the execution and completion of the Works, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.
8. The contract shall be completed within ***nine (9) months with no extension*** upon issuance of the Notice to Proceed. If the Service Provider fails to deliver the expected outputs/deliverables within the periods/payment tranches specified in this Contract, the Entity shall, without prejudice to its other remedies under this Contract and under the Applicable Law, deduct from the contract price, as liquidated damages, a sum equivalent to one-tenth of one percent of the price of the unperformed portion of the Services for each day of delay based on the approved contract schedule up to a maximum deduction of ten percent (10%) of the contract price. Once the maximum is reached, the Entity may consider termination of this Contract.



IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

AGRICULTURAL TRAINING INSTITUTE

**ASIAN SOCIAL PROJECT SERVICES,
INC.**

ENGR. REMELYN R. RECOTER, MNSA, CESO III
Director IV

JUVY Ø. ROCAMORA
President

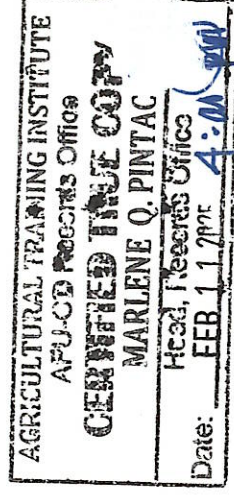
Signed in the presence of:

ANTONIETA J. ARCEO
Assistant Director, ATI

IKY LLÉGADO-WALET
ASPSI Representative

MILAGROS C. URBANO
Chief, Policy and Planning Division, ATI

GILLIAN ROSEL L. SALUIB
Finance Unit, ATI



ACKNOWLEDGEMENT

Republic of the Philippines)
San Pablo City S.S.
Laguna

San Pablo City
BEFORE ME, a Notary Public for and in Laguna, Metro Manila, personally
appeared the following, this day of 2025. 10 FEB 2025

Name	ID / CTC No.	Date Issued	Place Issued
ENGR. REMELYN R. RECOTER, MNSA, CESO III	P1999867B	JUNE 11, 2019	DFA Iloilo
JUVY C. ROCAMORA	D12-00-053916	JULY 7, 2023	PILA, LAGUNA

Both known to me to the same persons who executed the foregoing Agreement and acknowledged to me that the same is their own free and voluntary act and deed and that of the entities which they respectively represent. This Agreement consists of five (5) pages including this page on which this Acknowledgement is written and has been signed on each page by the parties hereto and their respective witnesses.

IN WITNESS WHEREOF, I have hereunto set my hand and seal on the date and place above written.

NOTARY PUBLIC

Doc. No. 389
Page No. 079
Book No. 01
Series of 2025

ATTY. E. MANUEL C. ARAGONES
Notary Public, Notary No. 31, 2025; HC 10 (2024-2025)
For and in the City of San Pablo, Municipalities of Alaminos
Rizal and Nagpartian, all in the Province of Laguna
IBP Membership C.R. No. 517531, Jan. 21, 2025
PTR No. 19010307, Jan. 03, 2025, San Pablo City
MCLE Compliance No. VII-030906, Valid Until April 14, 2028
Roll No. 92039, TIN 194-440-661-00000
E.C. Aragon Law Firm, 11th Leonor St.,
Brgy. II-C, San Pablo City, Laguna
09173016501; mannyaragones1@gmail.com

AGRICULTURAL TRAINING INSTITUTE
APU-CD Records Office
CERTIFIED TRUE COPY
MARLENE O. PINTAC
Head, Records Office
Date: FEB 11 2025 4:00 PM