

AGRICULTURAL TRAINING INSTITUTE
AFJ-OD Records Office

CERTIFIED TRUE COPY

MARLENE O. PINTAC
Head, Records Office

Date: FEB 19 2025 9:01 AM

CONTRACT AGREEMENT

THIS AGREEMENT, made this 17th day of February 2025 between AGRICULTURAL TRAINING INSTITUTE with office address at Elliptical Road, Diliman, Quezon City, represented by its Head of Office, **ENGR. REMELYN R. RECOTER, MNSA, CESO III**, (hereinafter called the "Entity") and **SOUTHEAST ASIAN REGIONAL CENTER FOR GRADUATE STUDY AND RESEARCH IN AGRICULTURE (SEARCA)** with office address at SEARCA College, Los Baños 4031, Laguna, Philippines represented by its Center Director, **DR. GLENN B. GREGORIO** (hereinafter called the "Consultant").

WHEREAS, the Entity is in need of a Consultant who will execute the study entitled, *Consulting Services for the Reaping the Benefits: An Evaluation of the Rice Competitiveness Enhancement Fund-Rice Extension Services Program 2019-2024* (hereinafter called "the Works"), and the Entity has accepted the bid of **NINE MILLION NINE HUNDRED FORTY-FIVE THOUSAND TWO HUNDRED PESOS ONLY (Php 9,945,200.00)** by the Consultant for the execution and completion of the Works and remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement, words and expressions shall have the same meanings as respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents shall be attached, deemed to form, and be read and construed as part of this Agreement, to wit:
 - General and Special Conditions of Contract;
 - Terms of Reference;
 - Request for Expression of Interest;
 - Instructions to Bidders;
 - Bid Data Sheet;
 - Addenda and/or Supplemental/Bid Bulletins, if any;
 - Bid forms, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents/statements submitted (e.g., bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - Eligibility requirements, documents and/or statements;
 - Performance Security;
 - Notice of Award of Contract and the Bidder's conforme thereto; and
 - Other contract documents that may be required by existing laws and/or the Entity.

3. The official team composition of the Consultant and their roles are:

Name	Role
Dr. Ernesto Brown	Project Leader
Dr. Fezoil Luz Decena	Agriculture and Fisheries Extension System Expert
Agric. Ivy Rosemarie Ortiguero	Technical Writer
Ms. Roselle Collado	Statistician
To be identified	Project Associates
To be identified	Project Assistant
To be identified	Survey Enumerators

4. The Consultant shall come up with and deliver the following, to wit:
- Study design proposal, detailed framework/methodology, work plans and tools/instruments for the study;
 - Survey clearance from the Philippine Statistics Authority (PSA);
 - Pre-testing of the questionnaires;
 - Progress report on the data collection, processing and analysis;
 - Periodic meeting with the implementing agency;
 - Analysis and presentation of results to any for a when required/requested by the implementing agency; and
 - Submission of final report in one (1) electronic copy and ten (10) printed copies including database of survey results and scanned tools/instruments.
5. The Consultant shall conduct the study within the ten (10) month period from the issuance of the Notice to Proceed. The funds for the conduct of the study shall be released in four (4) tranches based on the following:

Activities	Requirements for Payment	Timeline	% Tranche
Signing of Contract	• Perfected Contract	Month 1	15%
Presentation of study design, tools/instruments to be used for the study and guidelines pre-testing, finalization and submission	• Inception Meeting • Inception report including study framework/ methodology • Plan of work • Pre-testing • Tools/instruments	Month 2-4	25%
Review of related literature, data collection, cleaning, processing and analysis	• Progress Reports • Presentation and submission of the Initial Output to the ATI Technical Review Committee	Month 5-9	30%
Submission of final report, and presentation of results	• Final report: electronic copy and 5 printed copies • Presentation material of the results and recommendations • All materials used and outputs of the study	Month 10	30%
TOTAL			100%

6. In consideration of the payments to be made by the Entity to the Consultant as hereinafter mentioned, the Consultant hereby covenants with the Entity to execute and complete the Consulting Services and remedy any defects therein in conformity with the provisions of this Contract in all respects.
7. The Entity hereby covenants to pay the Consultant in consideration of the execution and completion of the Works, the Contract Price or such other sum as may become payable under the provisions of this Contract at the times and in the manner prescribed by this Contract.
8. The contract shall be completed within **ten (10) months with no extension** upon issuance of the Notice to Proceed. If the Service Provider fails to deliver the expected outputs/deliverables within the period/payment tranches specified in the Contract, the Entity shall, without prejudice to its other remedies under this Contract and under the Applicable Law, deduct

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from the contract price, as liquidated damages, a sum equivalent to one-tenth of one percent of the price of the unperformed portion of the Services for each day of delay based on the approved contract schedule up to a maximum deduction of ten percent (10%) of the contract price. Once the maximum is reached, the Entity may consider termination of this Contract.

IN WITNESS whereof the parties thereto have caused this Agreement to be executed the day and year first before written.

AGRICULTURAL TRAINING INSTITUTE

SOUTHEAST ASIAN REGIONAL CENTER
FOR GRADUATE STUDY AND RESEARCH
IN AGRICULTURE (SEARCA)

ENGR. REMELYN R. RECOTER, MNSA, CESO III
Director

DR. GLENN B. GREGORIO
Center Director

Signed in the presence of:

ANTONIEYA J. ARCEO
Assistant Director, ATI

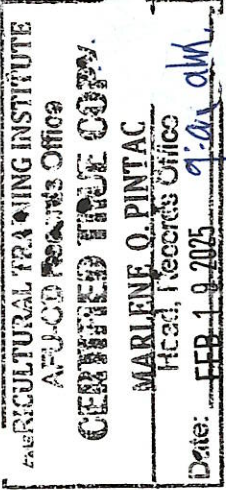
NUR AZURA ADAM
Deputy Director of Programs, SEARCA

MILAGROS C. URBANO
Chief, Policy and Planning Division, ATI

ROSELITO G. FLORENZO
Deputy Director for Administration,
SEARCA

GILLIAN ROSEL C. SALUIB
Finance Unit, ATI

ACKNOWLEDGEMENT



Republic of the Philippines)
Bay, Laguna) S.S.

BEFORE ME, a Notary Public for and in Bay, Laguna, Metro Manila, personally appeared the following, this 17 Feb, 2025.

Name	ID / CTC No.	Date Issued	Place Issued
ENGR. REMELYN R. RECOTER, MNSA, CESO III	P19498673	14 June 2019	DFA Iloilo
MR. GLENN B. GREGORIO	P5056904C	19 August 2023	DFA NCR South

Both known to me to the same persons who executed the foregoing Agreement and acknowledged to me that the same is their own free and voluntary act and deed and that of the entities which they respectively represent. This Agreement consists of five (5) pages including this page on which this Acknowledgement is written and has been signed on each page by the parties hereto and their respective witnesses.

IN WITNESS WHEREOF, I have hereunto set my hand and seal on the date and place above written.

NOTARY PUBLIC

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Book No. 65
Series of 2025

ATTY. ERIC PAU D. PERALTA
Notary Public
Notarial Commission No. 24-2024-C
Valid until December 31, 2025
Calamba City, I. Baños, Bay, Calauan, Laguna
PTR No. 3649899 issued on Jan. 02, 2025/Bay, Laguna
IBP OR No. 49178 issued on Jan 02, 2025/Laguna Chapter
Roll No. 6377/May 2014
MCLE Compliance No. VII-0010781