



REQUEST FOR QUOTATION

DATE: 02/12/2025

PURCHASE REQUEST NO.: PAD (BPP)FUND 2024-12-101

CANVASS NO. 126

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

MILAGROS C. URBANO
 BAC Chairman

| ITEM NO. | QTY | UNIT | ITEM AND DESCRIPTION | UNIT PRICE | TOTAL |
|----------|-----|------|---|------------|-------|
| | 2 | unit | <p>Printer for Youth in Agriculture and Rural-Based Organization Section, Partnerships and Accreditation Division.</p> <p>Printer Specifications: Printer Type Print, Scan, Copy, Fax with ADF Printing Technology PrecisionCore™ Printhead Nozzle Configuration 400 x 1 nozzles Black, 128 x 1 nozzles per colour (Cyan, Magenta, Yellow) Print Direction Bi-directional printing Maximum Resolution 4800 x 1200 dpi Minimum Ink Droplet Volume 3.3 pl Print Speed (Black/Colour) Up to 38.0 ppm / 24.0 ppm Draft Text - Memo, A4 Simplex: Up to 17.0 ipm / 9.0 ipm ISO 24734, A4 Simplex Duplex: Up to 7.0 ipm / 5.0 ipm ISO 24734, A4 Duplex Simplex: Up to 3.5 ipm / 2.3 ipm First Page Out Time Simplex: Up to 10 sec / 16 sec Photo Default - 10 x 15 cm / 4 x 6" Duplex: Up to 17 sec / 25 sec *2 #3 (Border / Borderless) Approx. 71 sec per photo (Border) / 95 sec per photo (Borderless) Automatic 2-Sided Printing Yes (up to A4 / Letter)</p> <p>Copying Copy Quality Text, Text & Image, Photo, Text & Image (Best), Barcode Copy Speed ISO 29183, A4 (Black / Colour) Simplex: Up to 11.5 ipm / 5.5 ipm Maximum Copies from Standalone 99 copies Reduction / Enlargement 25 - 400% Maximum Copy Resolution 600 x 600 dpi Maximum Copy Size Legal</p> <p>Scanning Scanner Type Flatbed colour image scanner Sensor Type CIS Optical Resolution 1200 x 2400 dp Maximum Scan Area 216 x 356 (mm) Scanner Bit Depth 48-bit input, 24-bit output Colour 16-bit input, 8-bit output Grayscale 16-bit input, 1-bit output Black & White Flatbed: 13 sec / ADF: Up to 5.0 ipm Scan Speed (Flatbed / ADF (Simplex)) Flatbed: 28 sec / ADF: Up to 5.0 ipm Monochrome 200dpi Colour 200dp</p> <p>Fax Function Type of Fax Walk-up Black-and-white and Colour Fax Capability Receive Memory / Page Memory 1.1MB, Page memory up to 100 pages Error Correction Mode ITU-T T.30 Transmission Paper Size B5, A5, A4, Letter, Legal Flatbed A4, Letter, Legal ADF Fax Speed (Data Transfer Rate) Up to 33.6 kbps, Approx. 3 sec/page</p> <p>ADF Function Support Paper Thickness 64 - 95 g/m2 Paper Capacity 35 sheets</p> <p>Printer maintenance box Supplies for the Implementation of the Binhi ng Pag-Asa Program A4 Certificate Holder (with ATI and BPP Logo) pc A4 Certificate holders; must be printed with the BPP and ATI logo; folded type in color sky blue or blue. Colored Paper, short 8.5 inches by 11 inches, Assorted Colors ream Pencil (482 no. 2, Medium, Lead, with eraser, 12 pcs per box) box Sign pen, black, 12 pcs/box box Sign pen, blue, 12 pcs/box box</p> | | |

| ITEM NO. | QTY | UNIT | ITEM AND DESCRIPTION | UNIT PRICE | TOTAL |
|----------|-----|------|--|------------|-------|
| | 20 | box | Sign pen, red, 12 pcs/box | | |
| | 30 | pc | Hi Tech Point Rollerball Pen BXV5 Blue 0.5mm | | |
| | 20 | box | Gel pen, 0.3 black, 12 pcs/box | | |
| | 20 | box | Gel pen, 0.3 red, 12 pcs/box | | |
| | 20 | box | Gel pen, 0.3 blue 12 pcs/box | | |
| | 30 | pc | Highlighter pen (Yellow) | | |
| | 20 | pack | Battery (Dry cell, AA) | | |
| | 20 | pack | Battery (Dry cell, AAA) | | |
| | 30 | pc | Scissors (Symmetrical) | | |
| | 20 | pc | Correction tape (8m) | | |
| | 50 | pc | Marker, whiteboard, black | | |
| | 50 | pc | Marker, whiteboard, blue | | |
| | 50 | pc | Marker, whiteboard, red | | |
| | 50 | pc | Marker, permanent, black, bullet type | | |
| | 50 | pc | Marker, permanent, blue, bullet type | | |
| | 50 | pc | Marker, permanent, red, bullet type | | |
| | 40 | pc | Post it note pad (1.5 x 2) | | |
| | 40 | pc | Post it note pad (3 x 5) | | |
| | 40 | pc | Post it note pad (4 x 4) | | |
| | 40 | pc | Post it note pad (4 x 6) | | |
| | 50 | pc | Clearbook (20 transparent pockets, | | |
| | 50 | pc | Clearbook (20 transparent pockets, Legal) | | |
| | 10 | pack | Plastic Folder (Bottom Seal, L-Type, A4 SIZE (50pcs/pack) | | |
| | 10 | pack | Plastic Folder (Bottom Seal, L-Type, LEGAL SIZE (50pcs/pack) | | |
| | 30 | pack | Sticker paper (A4, Glossy, 10 pcs per pack) | | |
| | 30 | pack | Sticker paper (A4, Matte, 10 pcs per pack) | | |
| | 20 | pack | White Paper Folder (Short) | | |
| | 20 | pack | White Paper Folder (Legal) | | |
| | 30 | pack | Sign here Sticker marker | | |
| | 20 | pc | Stapler (Standard type, high quality) | | |
| | 5 | pc | Epson C13T04D100 | | |
| | 5 | pc | Epson T04D1 | | |
| | | | Please provide 1 sample on the A4 Certificate Holder, Rolling Pin, and, Pen) | | |

PURPOSE:

To be utilized at the Partnerships and Accreditation Division under Youth in Agriculture and Rural-Based Organizations Section for office-related works and implementation of the Binhi ng Pag-asa Program.

Pls. submit the following eligibility documents:

- ___ Mayor's/Business Permit
- ___ Income Tax Return
- ___ Notarized Omnibus Sworn Statement
- ___ PhilGEPS Registration Number/Red Membership
- ___ Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

CANVASSED BY: _____

DATE: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative