



REQUEST FOR QUOTATION

DATE: 01/28/2025

PURCHASE REQUEST NO.: PAD (ABESPACA) FUND 2025-01-07

CANVASS NO. 07

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

Milagros C. Urbano

MILAGROS C. URBANO

BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
			Day 0: February 17, 2025		
	35	pax	Lunch (4 viands choices of fish/chicken/beef, rice, dessert and bottled water)		
	35	pax	PM Snacks (Light serving of choices of either cakes, local delicacies, pasta, sandwiches, burger with fresh fruit juices)		
	35	pax	Dinner (4 viands choices of fish/chicken/beef, rice, dessert and bottled water)		
			Day 1: February 18, 2025		
	35	pax	Breakfast (4 viands choices of fish/chicken/beef, rice, and fresh fruits)		
	35	pax	AM Snacks (Light serving of choices of either cakes, local delicacies, pasta, sandwiches, burger with fresh fruit juices)		
	35	pax	Lunch (4 viands choices of fish/chicken/beef, rice, dessert and bottled water)		
	35	pax	PM Snacks (Light serving of choices of either cakes, local delicacies, pasta, sandwiches, burger with fresh fruit juices)		
	35	pax	Dinner (4 viands choices of fish/chicken/beef, rice, dessert and bottled water)		
			Day 2: February 19, 2025		
	35	pax	Breakfast (4 viands choices of fish/chicken/beef, rice, and fresh fruits)		
	35	pax	AM Snacks (Light serving of choices of either cakes, local delicacies, pasta, sandwiches, burger with fresh fruit juices)		
	35	pax	Lunch(4 viands choices of fish/chicken/beef, rice, dessert and bottled water)		
	35	pax	PM Snacks (Light serving of choices of either cakes, local delicacies, pasta, sandwiches, burger with fresh fruit juices)		
	30	pax	Dinner (4 viands choices of fish/chicken/beef, rice, dessert and bottled water)		
			*Free-flowing coffee		
			*Prospective supplier must have a satisfactory rating feedback from previous contract with ATI or must not have been complained of any unsatisfactory service/s.		
			The consumption of water and light in the use of the catering function shall be borne by the caterer, (a) 1 to 30 pax - P100/day (b) 30 to 50 pax - P200/day (c) 50 pax or more - P300/day. The caterer shall pay on the first day of the event & shall be issued official receipt. It is the duty of the requesting party to inform the caterer of the separate payment of utilities to be incurred.		

PURPOSE:

To be served in the conduct of the 2nd National Learning Site for Agriculture Federation Meeting on February 17-19, 2025 at Rural Development Education Center, ATI Compound, Elliptical Rd., Diliman, Quezon City

Pls. submit the following eligibility documents:

- Mayor's/Business Permit
- Income Tax Return
- Notarized Omnibus Sworn Statement
- PhilGEPS Registration Number/Red Membership
- Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____
DELIVERY PERIOD: _____
WARRANTY PERIOD: _____
PRICE VALIDITY: _____
CANVASSED BY: _____
DATE: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative