



REQUEST FOR QUOTATION

DATE: 03/20/2025

PURCHASE REQUEST NO.: CDMD FUND 2025-03-14

CANVASS NO. **13**

Gentlemen:

Please quote your lowest price, taxes included, and subject to the terms and conditions that you may encounter purposely for article (s) and/or service(s) enumerated below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached here with.

Very truly yours:

MILAGROS C. URBANO
BAC Chairman

ITEM NO.	QTY	UNIT	ITEM AND DESCRIPTION	UNIT PRICE	TOTAL
	500	pc	Promotional and Advocacy Materials (Polo Shirt) Design A Specifications: Material: Honeycomb Cotton-60% Cotton, 40% Polyester (CVC Cotton) Method: Embroidered logo (color white) Logo Size: 3 inch x 3 inch Logo Placement: Left-chest embroidery Features: Repairable Color: Fabric Blue Design A: See attached Available sizes for Adult - Extra small, small, medium, large, extra large, 2XL, 3XL, 4XL, 5XL		
	50	pc	Design B Specifications: Material: Honeycomb Cotton-60% Cotton, 40% Polyester (CVC Cotton) Method: Embroidered logo (color white) Logo Size: 3 inch x 3 inch Logo Placement: Left-chest embroidery Features: Repairable Color: Body - Black; Collar, shoulder panels and sleeves - Orange Design B: See attached Available sizes for Adult - Extra small, small, medium, large, extra large and 2 extra large Note: Prospective supplier must have a satisfactory rating feedback from previous contract with ATI or must not have been complained of any unsatisfactory service. Supplier shall provide one (1) sample of the polo shirt within three (3) calendar days upon receipt of work order Supplier shall provide polo shirt sizes ranging from XS-5XL		

PURPOSE:

To be distributed during the conduct of the 36th Philippine Agricultural Engineer Week (Sponsored Session and Exhibition) on April 21-25, 2025 in Iloilo City.

Pls. submit the following eligibility documents:

- ☒ Mayor's/Business Permit
- ☐ Income Tax Return
- ☒ Notarized Omnibus Sworn Statement
- ☒ PhilGEPS Registration Number/Red Membership
- ☐ Certificate of Sole Distributorship

Note: Pls. provide also the following: contact information such as email address and mobile/landline numbers; Tax Identification Number and Bank Details

I hereby certify that I am in the position to furnish the above article(s), service(s) at the prices and in quantities as called for except as I have indicated. The articles are available in our stock for immediate delivery to the Agricultural Training Institute, Elliptical Road, Diliman, Quezon City

MODEL: _____

DELIVERY PERIOD: _____

WARRANTY PERIOD: _____

PRICE VALIDITY: _____

Signature Over printed name of proprietor/Manager
or Authorized Representative

CANVASS BY: _____

DATE: _____



PHILIPPINE SOCIETY OF AGRICULTURAL AND BIOSYSTEMS ENGINEERS (PSABE), INC.

793, 6/F Unit 6B8, Victoria Station 1, EDSA GMA Kamuning, Brgy. South Triangle, 1103 Quezon City, Philippines
Phone-Fax No. (632) 920-4071 • Mobile Phone No. (63) 917 581 1210
Email: psabeinc@gmail.com Website: <http://www.psae.org.ph>

**PSABE POLO SHIRT DESIGN
TECHNICAL SPECIFICATIONS**

A. Design A [500 Pcs]

a. Design Illustration



b. Technical Specification

- i. **Material:**
Honeycomb Cotton - 60% Cotton, 40% Polyester (CVC Cotton)
- ii. **Method:**
Embroidered Logo
- iii. **Design:**



Logo as seen in Shirt



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Email: psabeinc@gmail.com Website: <http://www.psae.org.ph>

Logo link: https://drive.google.com/file/d/1eM7m59dqDAKVI3ZmVYf-SsG7WhXEPZOJ/view?usp=drive_link

Logo Size: The logo on the polo shirt is designed with a 3-inch by 3-inch size, as indicated by the measurement markings.



Placement of Logo: The logo placement on the polo shirt follows a standard **left-chest embroidery** positioning. Distance from Shoulder Seam: **4 inches down**, distance from Center Placket: **2 inches to the right**, distance from Side Seam: **2.5 inches towards the center**





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iv. Features:

Repairable

- v. **Color:** The shirt consists of two colors, as shown in the palette below. The fabric is blue (#131c2f), while the embroidered logo is white (#ffffff).



vi. Size/s:

Size Guide

SOHC01 UNISEX COLLAR SHIRTS

Size	Shoulder	Chest	Sleeve	Length
XS	16"	36"	7.5"	26"
S	17"	38"	8"	27"
M	18"	40"	8.5"	28"
L	19"	42"	9"	29"
XL	20"	44"	9.5"	30"
2XL	21"	46"	10"	31"
3XL	22"	48"	10.5"	32"
5XL	24"	52"	11.5"	34"

* Measurement may vary +/- 5%.
** 5XL only available in HC 0102, HC 0104, HC 0105, HC 0108, HC 0113 & HC 0128.

vii. Size Breakdown

SIZES	% (PERCENTAGE)	QTY
XS	5	25
S	15	75
M	25	125
L	25	125
XL	15	75
2XL	8	40
3XL	4	20
4XL	2	10
5XL	1	5
TOTAL	100	500



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TECHNICAL SPECIFICATIONS

Design B (For BOT) [50 Pcs]

c. Design Illustration



d. Technical Specification

- i. **Material:**
Honeycomb Cotton - 60% Cotton, 40% Polyester (CVC Cotton)
- ii. **Method:**
Embroidered Logo
- iii. **Design:**



Logo as seen in Shirt

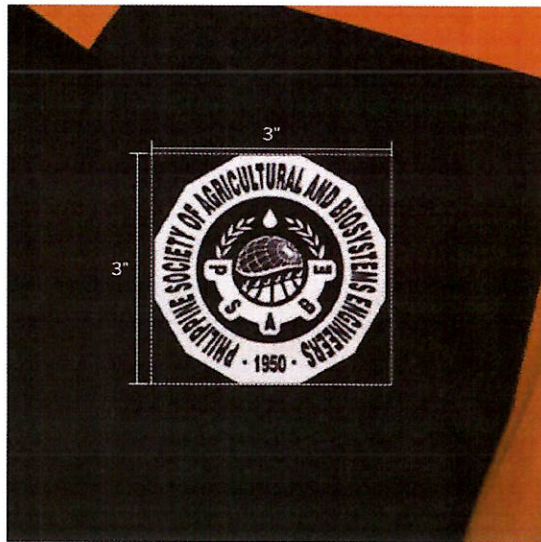


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Email: psabeinc@gmail.com Website: <http://www.psa.org.ph>

Logo link: https://drive.google.com/file/d/1eM7m59dqDAKVI3ZmVYf-SsG7WhXEPZOI/view?usp=drive_link

Logo Size: The logo on the polo shirt is designed with a 3-inch by 3-inch size, as indicated by the measurement markings.



Placement of Logo: The logo placement on the polo shirt follows a standard **left-chest embroidery** positioning. Distance from Shoulder Seam: **4 inches down**, distance from Center Placket: **2 inches to the right**, distance from Side Seam: **2.5 inches towards the center**





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- i. **Color:** The polo shirt features a bold black and orange color scheme, with the main body in black (#161615) and the collar, shoulder panels, and sleeves in orange (#F07901), creating a striking contrast. The sleeve cuffs remain black, adding cohesion to the design. A white PSABE logo (#FFFFFF) is prominently placed on the left chest area, ensuring high visibility against the dark fabric.



- ii. **Size/s:**

Size Guide

SOHC01 UNISEX COLLAR SHIRTS

Size	Shoulder	Chest	Sleeve	Length
XS	16"	36"	7.5"	26"
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* Measurement may vary +/- 5%.
** 5XL only available in HC 0102, HC 0104, HC 0105, HC 0108, HC 0113 & HC 0128.

- i. **Size Breakdown**

SIZES	% (PERCENTAGE)	QTY
XS	12	6
S	12	6
M	26	13
L	26	13
XL	16	8
2XL	8	4
TOTAL	100	50