

**SUPPLEMENTAL ANNUAL PROCUREMENT PLAN - NON - COMMON SUPPLIES EQUIPMENT (APP-NON-CSE) 2024 FORM**  
**Second Semester (FY 2024)**

Office: AGRICULTURAL TRAINING INSTITUTE  
 Address: ATI BUILDING, ELLIPTICAL ROAD, DILIMAN, QUEZON CITY

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement /Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
<b>ADMINISTRATIVE AND FINANCE UNIT (AFU)</b>												
	<b>Storage of Archival Documents for Records Office</b>											
5020321003	<i>Sliding Glass Cabinet</i>	AFU-OD	NP-53.9 - Small Value Procurement	11/8/24	11/12/24	1/31/25	1/31/25	GoP	52,475.00		52,475.00	
	<b>Toner for rthe Director's Office</b>											
5020301002	<i>Toner</i>	AFU-OD	Direct Contracting	N/A	N/A	07/30/2024	07/30/2024		178,230.00	178,230.00		
	<b>Conso Meals/Catering Services for the 2nd Sem 2024 for AFU-OD Meetings</b>											
5029903000/ 5020201002	<i>Meals</i>	AFU-OD	NP-53.9 - Small Value Procurement	08/14/2024	08/20/2024	09/10/2024	09/10/2024	GoP	210,750.00	210,750.00		
	<b>Summer Youth Culminating Activity at RDEC</b>											
5020201002	<i>Meals</i>	AFU-OD	NP-53.9 - Small Value Procurement	N/A	N/A	08/08/2024	08/08/2024	GoP	21,850.00	21,850.00		
	<b>Takbo Para sa Mga Heroes Activity at Quirino Grandstand, Manila</b>											
5020201002	<i>Food</i>	AFU-OD	NP-53.9 - Small Value Procurement	N/A	N/A	08/30/2024	08/30/2024	GoP	6,300.00	6,300.00		
5029999099	<i>Singlet/Jersey</i>	AFU-OD	NP-53.9 - Small Value Procurement	N/A	N/A	08/30/2024	08/30/2024	GoP	15,600.00	15,600.00		
5060404001	<b>Repair and Rehabilitation of Guard House and Outpost (Phase 1) at ATI-Central Office Compound</b>	AFU-OD	NP-53.9 - Small Value Procurement	10/21/2024	10/21/2024	11/28/2024	11/28/2024	GoP	565,500.00	565,500.00		
5060404001	<b>Repair and Rehabilitation of damage parts of Serrano Hall and adjacent facilities of ATI-CO</b>	AFU-OD	NP-53.9 - Small Value Procurement	04/11/2024	08/11/2024	11/29/2024	11/29/2024	GoP	138,557.81	138,557.81		
5021305099/50 21305002	<b>Supply and Installation of Solar Streetlights at the ATI-CO Compound</b>	AFU-OD	NP-53.9 - Small Value Procurement	04/11/2024	08/11/2024	12/02/2024	12/02/2024	GoP	376,916.25	376,916.25		
5021304001	<b>3D Mural Painting ATI Central Office 2nd Floor Lobby</b>	AFU-OD	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	12/04/2024	12/4/2024	GoP	650,000.00	650,000.00		
	<b>Supplies and equipment needed for the RDEC, Dormitory, and Mess Hall for 2024 2nd Sem</b>											
5029999099/ 5021322001	<i>Beddings set (single size)</i>	AFU-OD	NP-53.9 - Small Value Procurement	11/26/2024	12/2/2023	1/10/2024	1/10/2024	GoP	390,000.00		390,000.00	
5029999099/ 5021322001	<i>Bedding set (queen size)</i>	AFU-OD	NP-53.9 - Small Value Procurement	11/26/2024	12/2/2023	1/10/2024	1/10/2024	GoP	112,500.00		112,500.00	

502999099/ 5021322001	Table trainings	AFU-OD	NP-53.9 - Small Value Procurement	11/26/2024	12/2/2023	1/10/2024	1/10/2024	GoP	630,000.00		630,000.00	
5020201002	<b>Strength Leadership Towards Innovative Training and Extension</b>	AFU-OD	NP-53.9 - Small Value Procurement	09/05/2024	09/10/2024	10/09/2024	10/09/2024	GoP	67,000.00	67,000.00		
5020321002	<b>Refrigerator for Official Use of Human Resources Management</b>	AFU-OD	NP-53.9 - Small Value Procurement	N/A	N/A	12/13/2024	12/13/2024	GoP	25,000.00	25,000.00		
	<b>Synergy and Teambuidng Activity</b>											
5020201002	Bus Rental	AFU-OD	NP-53.9 - Small Value Procurement	11/17/2024	11/21/2024	12/06/2024	12/06/2024	GoP	125,000.00	125,000.00		
<b>SUBTOTAL</b>									<b>3,565,679.06</b>	<b>2,380,704.06</b>	<b>1,184,975.00</b>	
<b>CAREER DEVELOPMENT AND MANAGEMENT DIVISION (CDMD)</b>												
	<b>Reactivation of the Gawad Saka Search for Outstanding Agriculture Achievers at DA-PCAF APACIBLE HALL A</b>											
5020201002	Food	CDMD	NP-53.9 - Small Value Procurement	N/A	N/A	08/22/2024	08/22/2024	GoP	26,250.00	26,250.00		
	<b>Reactivation of the Gawad Saka Search for Outstanding Agriculture Achievers at DA-PCAF APACIBLE HALL B</b>											
5020201002	Food	CDMD	NP-53.9 - Small Value Procurement	N/A	N/A	09/16/2024	09/16/2024	GoP	26,250.00	26,250.00		
	<b>Workshop on Harmonization of Guideline for the 50th Gawad Saka Parangal sa mga Natatanging Maqsasaka at Mangingisda at RDEC</b>											
5020201002	Meals	CDMD	NP-53.9 - Small Value Procurement	10/09/2024	#####	10/17/2024	10/17/2024	GoP	90,000.00	90,000.00		
	<b>Foundations in Rubric Development: Basic Training for Effective Performance Assessment</b>											
5020201002	Least of venue	CDMD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	11/29/2024	11/29/2024	GoP	62,000.00	62,000.00		
5020201002	Meals and Accommodation	CDMD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	11/29/2024	11/29/2024	GoP	30,000.00	30,000.00		
	<b>Basic Agricultural Extension Course</b>											
5020201002	Advocacy token	CDMD	NP-53.9 - Small Value Procurement	11/08/2024	#####	11/15/2024	11/15/2024	GoP	56,000.00	56,000.00		
	<b>Training on Extention Management (Batch 2)</b>	CDMD										
5020201002	Food and accommodation	CDMD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	9/19/24	9/19/24	GoP	64,800.00	64,800.00		
<b>SUBTOTAL</b>									<b>355,300.00</b>	<b>355,300.00</b>	<b>-00</b>	
<b>INFORMATION SERVICE DIVISION (ISD)</b>												
	<b>Support Services for the Maintenance of the Online AEW</b>											
-	Server Hosting subscription and support service	ISD	Direct Contracting	N/A	N/A	8/8/24	8/8/24	GoP	1,003,144.00	1,003,144.00		

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5020201002	Meals and Accommodation	PAD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	10/11/2024	10/11/2024	GoP	672,000.00	672,000.00		
5020201002	Training Hall	PAD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	10/11/2024	10/11/2024	GoP	134,400.00	134,400.00		
	<b>National Culminating Activity for the Search for the Best Urban and Peri-Urban Agriculture Garden, Promotional Collaterals and other supplies</b>											
5020201002	Promotional Kits (tote bags, customized tubler, ID lace and holder, polo shirt)	PAD	NP-53.9 - Small Value Procurement	N/A	N/A	09/11/2024	09/12/2024	GoP	160,000.00	160,000.00		
5020201002	Events Barong Tagalog	PAD	NP-53.9 - Small Value Procurement	N/A	N/A	09/11/2024	09/11/2024	GoP	62,500.00	62,500.00		
5020201002	Van Rental	PAD	NP-53.9 - Small Value Procurement	N/A	N/A	09/11/2024	09/11/2024	GoP	126,000.00	126,000.00		
	<b>FYFIPT Batch 5 Senf-off Ceremony</b>											
5020201002	Stage arrangement	PAD	NP-53.9 - Small Value Procurement	N/A	N/A	08/29/2024	08/29/2024	GoP	30,000.00	30,000.00		
5020201002	Meals	PAD	NP-53.9 - Small Value Procurement	N/A	N/A	08/29/2024	08/29/2024	GoP	128,000.00	128,000.00		
	<b>National Culminating Activity for the Search for the Best Urban and Peri-Urban Agriculture Garden at CALABARZON</b>											
5020201002	Physical Arrangement and sound system	PAD	NP-53.9 - Small Value Procurement	N/A	N/A	09/09/2024	09/09/2024	GoP	285,000.00	285,000.00		
	<b>FYFIPT Batch 5</b>											
5020201002	Token and Training Materials	PAD	NP-53.9 - Small Value Procurement	7/23/24	7/29/24	10/03/2024	10/03/2024	GoP	167,050.00	167,050.00		
	<b>National Consultative Meeting with the Rural Improvement Club (RIC)</b>											
5020201002	Meals	PAD	NP-53.9 - Small Value Procurement	N/A	N/A	08/05/2024	08/05/2024	GoP	33,000.00	33,000.00		
	<b>1st International Participatory Guarantee System (PGS) for Regional for ATI-OAP Program at ATI</b>											
5020201002	Consolidated meals	PAD	NP-53.9 - Small Value Procurement	8/9/24	8/14/24	09/17/2024	09/17/2024	GoP	157,000.00	157,000.00		
	<b>1st International Participatory Guarantee System Summit in National Capital Region</b>											
5020201002	Meals	PAD	NP-53.9 - Small Value Procurement	9/10/24	9/16/24	10/22/2024	10/22/2024	GoP	294,250.00	294,250.00		
	<b>BPP National Summit and Year-End Assestment</b>											
5029903000	Food, Accommodation and Training Hall	PAD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	11/05/2024	11/05/2024	GoP	816,000.00	816,000.00		
	<b>Operational Monitoring Young Filipino Farm Leaders Training Program in Japan Batch 2024</b>											

5020201002	Token	PAD	NP-53.9 - Small Value Procurement	N/A	N/A	08/22/2024	08/22/2024	GoP	3,700.00	3,700.00		
	<b>1st International Participatory Guarantee System Summit</b>											
5020201002	Van Rental	PAD	NP-53.9 - Small Value Procurement	8/30/24	9/4/24	11/12/2024	11/12/2024	GoP	110,000.00	110,000.00		
	<b>National Consultative meeting with the Rural Based Organizaton (RBO's)</b>											
5020201002	Food	PAD	NP-53.9 - Small Value Procurement	8/14/24	8/20/24	08/30/2024	08/30/2024	GoP	540,000.00	540,000.00		
	<b>National Consultative meeting with the Rural Based Organizatons (RBOs)</b>											
5029999099	Promotional materials	PAD	NP-53.9 - Small Value Procurement	8/14/24	8/20/24	09/04/2024	09/04/2024	GoP	258,030.00	258,030.00		
	<b>1st International Participatory Guarantee System Summit</b>											
5020201002	Stage Decoration and Photo Exhibits	PAD	NP-53.9 - Small Value Procurement	8/30/24	9/4/24	11/07/2024	11/07/2024	GoP	100,000.00	100,000.00		
	<b>National Culminating Activity for the Search for the Best Urban and Peri-urban Agriculture Garden at CALABARZON</b>											
5020201002	Van Rental	PAD	NP-53.9 - Small Value Procurement	8/30/24	9/4/24	09/10/2024	09/10/2024	GoP	126,000.00	126,000.00		
	<b>1st International Participatory Guarantee System Summit in National Capital Region</b>											
5020201002	Food, Accommodation and Lease of venue	PAD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	10/02/2024	10/02/2024	GoP	5,866,980.00	5,866,980.00		
	<b>17th National Corn Congress</b>											
5020201002	Lease of Venue	PAD	NP-53.5 Agency-to-Agency	N/A	N/A	10/16/2024	10/16/2024	GoP	8,640,000.00	8,640,000.00		
	<b>BPP National Summit and Year-End Assesmtment</b>											
5020201002	Promotional materials	PAD	NP-53.9 - Small Value Procurement	8/30/24	9/4/24	10/17/24	10/17/24	GoP	226,150.00	226,150.00		
	<b>Extension Support towards Strengthened Advocacy on Urban and Periurban Home-based Container Vegetable Agriculture</b>											
5020201002	Promotional materials (tote bags)	PAD	NP-53.9 - Small Value Procurement	9/10/24	9/16/24	10/09/2024	10/09/2024	GoP	194,400.00	194,400.00		
	<b>1st International Participatory Guarantee System Summit in National Capital Region</b>											
5020201002	Training kits and Promotional materials	PAD	NP-53.9 - Small Value Procurement	10/2/24	10/7/24	11/07/2024	11/07/2024	GoP	1,128,500.00	1,128,500.00		
	<b>Organizational and Harmonization Workshop for the Department of Agriculture (DA) Extension Cluster Function</b>											

5020201002	Promotional Materials	PAD	NP-53.9 - Small Value Procurement	N/A	N/A	10/28/2024	10/28/2024	GoP	36,000.00	36,000.00		
	<b>Consultation-Workshop on the Development of Commodity-based and Agri-Entrepreneurship Curriculum</b>											
5020201002	Meals	PAD	NP-53.9 - Small Value Procurement	10/3/24	10/7/24	11/28/2024	11/28/2024	GoP	322,000.00	322,000.00		
	<b>Partnerships Accreditation Division Meetings and Activities</b>											
5029903000	Meals	PAD	NP-53.9 - Small Value Procurement	10/31/24	11/4/24	11/29/2024	11/29/2024	GoP	265,500.00	265,500.00		
	<b>Organizational and Harmonization Workshop for the Department of Agriculture (DA) Extension Cluster Function</b>											
5020201009	Activity Supplies and materials	PAD	Shopping	N/A	N/A	10/28/2024	10/28/2024	GoP	10,250.00	10,250.00		
	<b>3rd National Kabataang OA Quiz Bee</b>											
5020201002	Promotional Materials and Other Supplies	PAD	NP-53.9 - Small Value Procurement	10/31/24	11/4/24	11/12/2024	11/12/2024	GoP	150,000.00	150,000.00		
	<b>1st Youth Internship Program on Organic Agriculture (YIPOA) Graduation Ceremony</b>											
5020201002	Promotional Materials and Other Supplies	PAD	NP-53.9 - Small Value Procurement	10/31/24	11/4/24	12/13/2024	12/13/2024	GoP	990,000.00	990,000.00		
	<b>National Rice Awareness Month</b>											
5020201002	Goods	PAD	NP-53.9 - Small Value Procurement	10/31/24	11/4/24	11/21/2024	11/21/2024	GoP	186,200.00	186,200.00		
5020201002	Promotional Materials/Advocacy Materials	PAD	NP-53.9 - Small Value Procurement	11/4/24	11/8/24	11/25/2024	11/25/2024	GoP	100,000.00	100,000.00		
	<b>3rd National Kabataang OA Quiz Bee and 1st National Youth Internship Program on Organic Agriculture (YIPOA)</b>											
5020201002	LED Wall, Lights and Sounds, Stage and Venue Design	PAD	NP-53.9 - Small Value Procurement	10/31/24	11/4/24	11/12/2024	11/12/2024	GoP	350,000.00	350,000.00		
	<b>Binhi ng Pag-Asa (BPP), Intensive Research and Production of Various Multi-Media Materials</b>											
5060405003	ICT Equipment (Laptop)	PAD	Shopping	12/2/24	12/6/24	Not yet awarded	Not yet awarded	GoP	700,000.00		700,000.00	
	<b>1st Youth Internship Program on Organic Agriculture (YIPOA) Graduation Ceremony</b>											
5020201002	Lease of Venue	PAD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	12/13/2024	12/13/2024	GoP	110,400.00	110,400.00		
	<b>1st Youth Internship Program on Organic Agriculture Graduation Ceremony</b>											
5020201002	Food and Accommodation	PAD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	12/13/2024	12/13/2024	GoP	993,600.00	993,600.00		
5020201002	Supply of materials and Installation of Window Blinds	PAD	NP-53.9 - Small Value Procurement	12/21/24	12/26/24	1/22/25	1/22/25	GoP	257,158.00	257,158.00		

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	<b>Token for the Implementation of the Binhi ng Pag-asa Program</b>											
5020201002	<i>Promotional Materials (Customized pen, Rolling pen, Paper Bag, Duffle Bag)</i>	PAD	NP-53.9 - Small Value Procurement	1/3/25	1/7/25	Not yet awarded	Not yet awarded	GoP	69,000.00	69,000.00		
	<b>Training on the Urban and Peri-Urban Technology Demonstration in NCR</b>											
5020201002	<i>Food and Venue</i>	PAD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Not yet awarded	Not yet awarded	GoP	36,000.00	36,000.00		
5020201002	<i>Accommodation</i>	PAD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Not yet awarded	Not yet awarded	GoP	24,000.00	24,000.00		
	<b>Vehicle for the Implementation of the 2024 Binhi ng Pag-asa Program (BPP)</b>											
5060406001	<i>Motor Vehicle</i>	PAD	Competitive Bidding	9/24/24	9/30/24	10/5/2024	11/15/2024	GoP	1,500,000.00		1,500,000.00	
	<b>National Cassava Stakeholders' Consultative Meeting</b>											
5020201002	<i>Food and Accommodation</i>	PAD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Not yet awarded	Not yet awarded	GoP	3,000,000.00	3,000,000.00		
	<b>Supplies for Binhi ng Pag-Asa (BPP) National Summit and Year-End Assessment</b>											
5029903000	<i>Promotional Materials</i>	PAD	NP-53.9 - Small Value Procurement	8/30/24	9/4/24	10/16/24	10/16/24	GoP	265,250.00	265,250.00		
	<b>Pre-Departure Orientation Course of the Filipino Young Farmers Internship Program in Taiwan (FYFIPT)</b>											
5020201002	<i>Meals</i>	PAD	Competitive Bidding	7/18/24	8/12/24	9/23/24	10/1/24	GoP	1,844,400.00	1,844,400.00		
<b>SUBTOTAL</b>									<b>31,543,718.00</b>	<b>29,343,718.00</b>	<b>2,200,000.00</b>	
<b>POLICY PLANNING DIVISION (PPD)</b>												
	<b>Cracking the LGU Governance Code: Benchmarking of AEW Structures, Farmer Ratio, and PPME Practice of Local Government Units</b>											
5020201002	<i>Promotional Materials</i>	PPD	NP-53.9 - Small Value Procurement	N/A	N/A	10/29/2024	10/29/2024	GoP	45,000.00	45,000.00		
	<b>Policy and Planning Division Meetings</b>											
5020201002	<i>Meals</i>	PPD	NP-53.9 - Small Value Procurement	N/A	N/A	11/21/2024	11/21/2024	GoP	40,800.00	40,800.00		
<b>SUBTOTAL</b>									<b>85,800.00</b>	<b>85,800.00</b>	<b>-00</b>	
<b>GRAND TOTAL</b>									<b>40,980,973.06</b>	<b>37,178,938.06</b>	<b>3,802,035.00</b>	

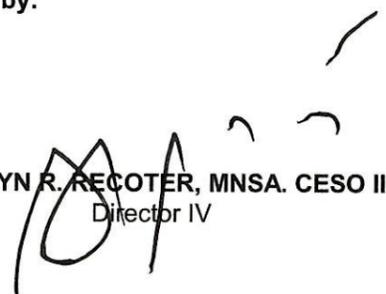
Prepared by:

  
ARLENE GEMINIANA S. NILO  
Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

  
GILLIAN ROSE L. SALUIB/ROSE ANN P. LEONOR  
OIC, Accountant/ Head, Budget Office

Approved by:

  
REMELYN R. RECOTER, MNSA. CESO III  
Director IV